Dear applicants,

Thank you for applying to be a part of the FIMSSC for 2018 – 2019. The incoming Vice Presidents and I appreciate the time and effort you are investing to be a part of this wonderful team we hope to foster. We are looking forward to reading your applications and hearing your ideas for the upcoming academic year.

Before applying, I encourage you to read the FIMSSC Constitution, which will allow you to gain a more thorough understanding of the goals and guidelines behind the FIMS student government. While our Constitution is not all encompassing, it sets the basic expectations for your year ahead. The constitution can be found on fimssc.ca in the 'About' section.

Each applicant may apply for a maximum of two positions. Should you decide to apply for two positions, I ask that you answer Question 1 and 3 twice.

The positions available are listed below; full outlines of all the positions can be found in the Constitution. Should you have any questions do not hesitate to contact me. You can also reach out to members of council who are currently occupying your positions of interest; a contact list of this year's Council can be found on fimssc.ca.

Please answer the following questions to the best of your ability, and submit your application by **Tuesday, March 20 at 11pm**. I will accept applications via email to amaglioc@uwo.ca. I also ask that you make yourself available for interviews on March 23, 24, and 25. Upon submitting your application, we will send you a link to sign up for an interview time. Should all the interview dates be absolutely incompatible with your schedule, please let me know as soon as possible to allow for alternative arrangements.

Take a deep breath and have fun with it. You've got this!

Sending you all the encouragement in the world,

Ariana Magliocco - FIMSSC President

AVAILABLE COUNCIL POSITIONS

Assistant Faculty Liaison — 2-year position
Responsibilities: voicing the views and concerns of FIMS undergraduate students and the FIMSSC to faculty members; representing the FIMSSC at meetings of the Undergraduate Affairs Committee; support and liaise with the FIMS General Assembly; reporting to the FIMSSC regarding the direction of the program as it effects undergraduate students; being aware of faculty policies; acting as a voting member of the FIMS Undergraduate Fund Committee.

Assistant Vice President (AVP) Events
Responsibilities: assisting with events on council within portfolio specific events, assisting with the creation of social events for FIMS undergraduate students, consulting with FIMS students to create events that satisfy their needs; acting upon request of the Vice President Events.

Assistant Vice President (AVP) Academic
Responsibilities: assisting with at least one academic speaker event; assist with the organization and execution of the FIMS undergraduate academic journal (mediations), voicing the concerns and views of undergraduate FIMS students; acting upon request of the of the Vice President Academic.

MTP Liaison
Responsibilities: voicing the concerns and views of all MTP students; organizing at least one event per semester catered to MTP students; serving as a liaison between MTP students and FIMS and Fanshawe administration; organizing the mandatory first year Intent to Register sessions

MPI Representative
Responsibilities: voicing the concerns and views of MPI students; organizing at least one event per semester catered to MPI students; utilizing the FIMSSC as a forum to host, promote, and organize events related to MPI; working in conjunction with FIMS administration to promote and inform first year/incoming students about MPI, Intent to Register and Fall/Spring Preview Days.

Alumni Relations and Graduate Representative
Responsibilities: voicing the views and concerns of potential graduates; organizing and executing an end-of-year event for graduating students; coordinating graduate photograph scheduling and the graduate class composite as well as FIMSSC photograph scheduling and the FIMSSC composite; working in conjunction with the VP Events to organize alumni related events; maintaining and updating an alumni contact list; overseeing the FIMS alumni Facebook and LinkedIn groups.

Webmaster
Responsibilities: maintaining an appealing website that encourages the student body to participate in the FIMSSC and all other relevant realms; being timely when posting news regarding upcoming events/information; handling financial and organizational matters regarding domain name and hosting; working with the VP communications to manage social media channels. *This position will require completion of Wordpress online training over the summer, paid for by the FIMSSC*

Street Team Coordinator* (2 positions available)
Responsibilities: assembling a group of FIMS undergraduate students with the Production Coordinator for the purpose of promoting all FIMSSC happenings and endeavours; conducting Street Team meetings on an event-to-event basis; communicating with Street Team members weekly; working with the VP Communications and Production Coordinator to promote council events and organize and execute at least one clothing sale;

Advocacy Commissioner *(previously called Charity Commissioner)*
Responsibilities: Selecting an organization to be championed throughout the year (this can be a charity, a non-profit, or advocacy organization); organize in conjunction with the VP Events at least one initiative per semester; bringing forward advocacy/charity endeavours that are relevant to the interest of FIMSSC; organizing at least one volunteer opportunity per semester; managing an advocacy team of FIMS students if needed.

Production Coordinator*
Responsibilities: assembling a group of FIMS undergraduate students with the Street Team Coordinator for the purpose of promoting all FIMSSC happenings and endeavours; attend all Street Team meetings; managing and organizing production endeavours taken on by the FIMSSC (i.e. filming and editing, creating graphics—if need—for council and faculty clothing designs, etc.); working closely with the VP Communications, Street Team Coordinator, OPENWIDE Editor-in- chief and Webmaster to provide adequate communications material and production assistance.

Chairperson
Responsibilities: setting out (with the consultation of the FIMSSC) the Council meeting format at the first fall meeting of Council; presiding over meetings of the FIMSSC; maintaining the enthusiasm and morale of the FIMSSC throughout the year; organizing internal programming, including but not limited to, the snack schedule and meeting times; maintaining the FIMSSC office; overseeing all FIMSSC meetings in a manner consistent with the provisions of these by-laws; ensuring that order is maintained during all FIMSSC meetings, and enforce disciplinary action where warranted; making minutes available for the FIMSSC and its students in a timely manner; administering ballots for the Vice-Presidential elections and remain impartial in such elections

* = If applying for this position, an example of relevant work is encouraged (attach to email)

General Application Questions: Please provide your name, year, program, and the position(s) you are applying for. [Maximum length: 250 words per question]

Note: If you're applying for more than one position, please answer Q1 and Q3 twice.

1. Why are you the best candidate for the position? Why are you passionate about this portfolio?

2. What is one area in which you feel the FIMSSC can improve, and how would the council go about implementing this change?

3. What is one new initiative you would like to pursue in your desired position?

4. Why is the FIMSSC important to you and the greater Western community?

5. Explain a time where you felt overwhelmed with a task(s) at hand. How did you react at the time? What did you learn from it?

6. Scenario: you are given $10 million and only 24 hours to do whatever you want with it, before it disappears. How do you spend it?