

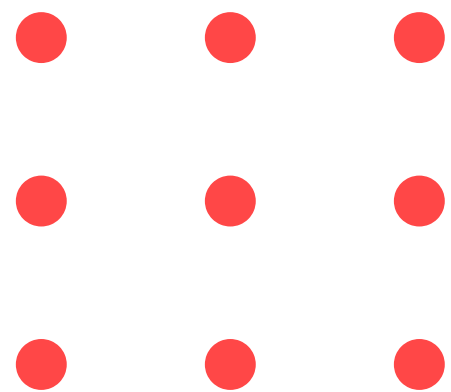
**DUE  
MARCH  
4TH  
2019**

# APPLY

FIMSSC EXECUTIVE  
APPLICATIONS



KEEP SCROLLING  
FOR MORE



HELLO Applicants,

Look at you go - opening this document because you're interested in being a Vice-President on the Faculty of Information and Media Studies Students' Council for the 2019-2020 academic year. I absolutely love that for you! Keep reading, you got this!

If you are feeling a little bit inexperienced, nervous, or scared please do not panic. I have high hopes that next year's council will be filled with fresh ideas and faces! I am looking for committed individuals who are eager to share their passion for FIMS.

Before applying I encourage you to read the FIMSSC Constitution to get a feel for our council, the way it runs, and the various positions available. As a Vice-President you will be responsible for managing a portfolio of positions (outlined in the constitution), and act as a member of the FIMSSC Executive Team. Keep scrolling for detailed explanations of the roles and responsibilities of each executive position.

The application process for the VP positions will consist of a written application, and an interview consisting of an election process with the President-Elect and the outgoing council. Applicants may apply for a maximum of two (2) positions.

Please answer the following questions to the best of your ability, and submit your application by the deadline: **Monday, March 4th, 2019 at 5:00pm**. I will be accepting applications via email to [kbalogh@uwo.ca](mailto:kbalogh@uwo.ca). You will need to make yourself available for the following dates: **Friday, March 8th, 2019 after 4:00pm** for the interview portion of this process given your success in the written application, and for the sake of time, **Sunday, March 10th, 2019** for our first executive meeting! If the interview or meeting date is an *absolute* conflict for you please let me know as soon as possible (prior to submitting your application) in order for us to find a solution. If you have any other questions about this process please do not hesitate to ask!

I am looking forward to meeting each and every one of you, and wish you the best of luck in this process!

All the best,

Kyra Balogh - FIMSSC President

## VICE-PRESIDENT ACADEMIC

### Responsibilities

- Voicing the academic related views and concerns of FIMS undergraduate students
- Attending any academic related event concerning the FIMSSC within the greater community of UWO
- Organizing at least one speaker event per academic year
- Organizing at least one other academic event per semester
- Working with the FIMS Leadership and Mentorship Program (LAMP) to organize academic help sessions, and offer assistance to the residence staff on the FIMS floor
- Administering the FIMS undergraduate academic journal, Mediations
- Representing the FIMSSC on the Academic Priorities Committee
- Carry out any other duties determined by the FIMSSC.

### Portfolio

- Faculty Liaison
- Assistant Faculty Liaison
- Alumni and Graduate Representative
- MPI Representative
- MTP Representative

VICE-PRESIDENT  
ACADEMIC

## VICE-PRESIDENT EVENTS

### Responsibilities

- Organizing social events for FIMS undergraduate students
- Working with other members in support of their portfolio-specific events
- Representing FIMSSC on the relevant USC roundtable
- Attending USC clubs training
- Carry out any other duties determined by the FIMSSC.

### Portfolio

- Advocacy Commissioner (s)
- Student Support Commissioner
- Alumni and Graduate Representative
- First Year Representatives
- Head Soph

VICE-PRESIDENT  
EVENTS

\*THERE WILL BE ROLES BEYOND THOSE LISTED IN THESE PORTFOLIOS THAT WILL BE RELEASED IN THE GENERAL APPLICATIONS COMING OUT WITHIN THE NEXT FEW WEEKS

# VICE - PRESIDENT COMMUNICATION

## Responsibilities

- Communicating and promoting FIMSSC happenings and endeavours
- Authority over all communicative outputs on behalf of the FIMSSC (MIT/MTP/MPI Facebook Page and FIMSSC Twitter and Instagram account), NOT including OPENWIDE.
- Providing the Webmaster with weekly updates for the FIMSSC website
- Collecting student feedback, questions, or concerns and delegating them to the appropriate person(s), if not themselves
- Representing FIMSSC as a member of the relevant USC roundtable
- Attending USC clubs training
- Carrying out any other duties as determined by the FIMSSC

## Portfolio

- Webmaster
- Street Team Coordinator(s)
- Production Coordinator
- OPENWIDE EditorInChief

VICE - PRESIDENT  
COMMUNICATIONS

# VICE - PRESIDENT FINANCE

## Responsibilities

- Managing all financial matters of the FIMSSC
- Preparing the Council budget and managing throughout the year
- Demanding financial statements from any person or organization receiving funds from the USC and arrange reimbursement in a timely manner
- Voting member of the FIMS Undergraduate Student Fund Committee
- Attending USC Clubs training
- Representing the FIMSC on the relevant USC roundtable
- Submitting all financial documentation within 10 days or less
- Promoting the FIMS Undergraduate Student Fund, and keep records of all spending of the USF
- Carry out any other duties determined by the FIMSSC.

## Portfolio

- Student Production Fund Coordinator
- All members of the FIMSSC will report to the VP Finance on matters regarding council funds.

VICE - PRESIDENT  
FINANCE

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# HOW TO APPLY



*Maximum length: 250-500 words per question*

*(do not feel obligated to use the entire word count)*

First, please provide your full name, year, program, UWO email, and the position(s) (max. 2) you are applying for.

Note: If you are applying for more than one position, please answer Q1 and Q2 twice.

1. Why are you the best candidate for the position? Why are you passionate about this portfolio?
2. What is one new initiative you would like to pursue in your desired position?
3. Why is the FIMSSC important to you and the greater Western community?
4. Provide an example where you overcame a problem or conflict. How did you react? If given the chance, what would you do differently?
5. If you could steal credit for any piece of art, film, song, book (etc.) what would you claim and why?
6. Describe your life in a movie title. No explanation needed.